

Village of Taylor Springs
Minutes
For Tuesday, January 21st, 2020 -- 6:00 PM

The following are minutes of a regular meeting of the Taylor Springs Board held at 6:00 p m on Tuesday, January 21st, 2020 at the Village Hall.

The meeting was called to order and roll call was taken:

ROLL CALL: Present: Village President Elwin Saathoff. Trustees: Harry Jackson, Steve Hanner, Lisa Harrell, Michael Gonzalez and Patty Rufus. Absent: Dustin Jones and Attorney Granito

Approval of the Minutes of the Previous Village Board Meeting held on December 17th, 2019.

Motion by Gonzalez and second by Harrell to approve the Minutes of the Previous Village Board Meeting held on Tuesday, December 17th, 2019. All in favor, motion carried.

RECOGNITION OF GUESTS – None.

CONSENT AGENDA:

Community Building Report, Update and Approval: None

Public Works Department Report – Laurent was absent.

Fire Department Report: Fire Chief Doug Fenton reported he submitted an invoice for the truck radio repairs and the seals, oil change and other work that was done to the other truck. The main engine, pumper and radio were the main problems. Fenton also reported there were some issues with radio charging systems in four of the other trucks due to vibration. Fenton stated they will use straps to mount the radios to bases in the trucks at a cost of \$105 each. Fenton stated the Fire Department will pay for this expense from the annual dance money. Fenton stated the radios are old and Kelly Brewer will try and get batteries and parts that can't be ordered anymore. Discussion took place on how the Village purchased the squad and the Fire Department bought the truck. The truck purchase from Champaign is still at Mac's to fix leaks in the valves. A four inch valve was replaced and another four in valve started leaking so it had to be ordered. Fenton reported he has been in communication with Attorney Granito regarding billing residents living outside Village limits for calls. Fenton stated he didn't know about billing outside Village calls and will get information from Attorney Granito on billing these call outs.

Police Department Report: Police Chief Warren Hall stated he had nothing new to report at this time.

Review and Approval of Village Bills – Motion by Jackson and second by Gonzalez to pay the monthly bills. All in favor, motion carried.

Treasurer's Report Update and Approvals: – Tysha Mullen reported she did follow up with Kyle from Patton and Associates and we did end up with a negative dollar amount in the general fund. We should end up about even if both accounts pay their fair share of payroll taxes. The cell phone tax will start in January 2020. **Motion by Rufus and second by Jackson to approve the Treasurer's Report. All in favor, motion carried.**

Village Attorney's Report Update and Approvals: – Attorney Granito

Approval Ordinance #602 - An Ordinance to repeal and replace Ordinance #601 by enacting a "Municipal Cannabis Retailers' Occupation Tax". **Motion by Rufus and second by Harrell to approve Ordinance #602 which is an Ordinance to repeal and replace Ordinance #601 by enacting a "Municipal Cannabis Retailers' Occupation Tax". All in favor, motion carried.** Before the meeting, Attorney

Granito recommended tabling any action on the Municipal Animal Control Contract with Montgomery County pending a meeting with the County Mayors.

President's Report, Update and Approvals: – President Saathoff reported he got a credit card from F.S. and it will be stored in the safe. There were some envelopes that were ruined and thrown out due to the moisture in the office where they were stored.

Village Clerk Report Update and Approvals: – Clerk Daniels reported on the importance of getting everyone in Taylor Springs counted for the 2020 Census since we all have P.O. Boxes and the Federal Census Bureau only sends out the questionnaire to physical house addresses.

NEW BUSINESS – Update/Approvals: None

TRUSTEE REPORTS – Updates and Approvals:

- Jackson stated he was approached about a couple of properties. Items were picked up and thrown in the dumpster. Other issues will be addressed in the Spring.
- Harrell stated she received a complaint about a couple of dogs that are let loose and one dog is not friendly. The dogs are running on other neighbor's properties and Chief Hall will be called when they are seen again.
- Hanner asked about the secure door for the Office and will research some prices and will bring info to next month's meeting.
- Rufus and Gonzalez had nothing new to report.

Motion by Harrell and second by Rufus to enter into Executive Session for Personnel issues. All in favor, motion carried.

Motion by Gonzalez and second by Jackson to come out of executive session. All in favor, motion carried.

No Action was taken.

OLD BUSINESS – Update/Approvals:

ANNOUNCEMENTS: Easter Egg Hunt will be scheduled for April 20th, 2020

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: None

ADJOURN: Motion by Rufus and second by Jackson. Motion carried. **TIME:** 7:30 pm
Until the Next Regular Meeting scheduled for Tuesday, February 18th, 2020.

Village President: Elwin Saathoff

Village Clerk: Christine Daniels

**Village of Taylor Springs
Special Meeting Minutes
For Sunday, February 2nd, 2020 -- 9:00 AM**

The following are minutes of a regular meeting of the Taylor Springs Board held at 9:00 am on Sunday, January 2nd, 2020 at the Village Hall.

The meeting was called to order and roll call was taken:

ROLL CALL: Present: Village President Elwin Saathoff, Trustees: Harry Jackson, Lisa Harrell, Steve Hanner.

Absent: Patty Rufus, Dustin Jones and Michael Gonzalez.

Others Present: Attorney Alicia Granito and Police Chief Warren Hall.

NEW BUSINESS – Update/Approvals: Review and Approve

1. **Property Negotiations, Purchase Update/Approval:** Police Chief Warren Hall reported he has been working on some properties on Division Street. Hall explained there have been various issues of drug related problems at a property on Division Street and he has listed the amount of fines due to Montgomery and Bond Counties for Ordinance Violations and DUF's. Hall stated there is a total of \$5,812 owed by this individual to both counties. The amount owed to the Village of Taylor Springs for Ordinance Violations is \$2,700. After discussion, the board members want Attorney Granito to do some research on a few issues before they decided to make an offer. **Motion by Harrell and second by Hanner to look into the issue of purchasing 102 Division Street in Taylor Springs. All in favor, motion carried.**

2. **Authorize Brown and Roberts, Inc. to apply on behalf of the Village of Taylor Springs for a DCEO Community Assistance Grant.** Discussion took place on the availability of a DCEO Grant for the Village Water Main Project. Brown and Roberts will send their employee to a DCEO grant seminar in February to learn further details of applying for the grant. Jim Brown stated in an email that they will get back to us with more details after the DCEO seminar. **Motion by Harrell and second by Jackson to authorize Brown and Roberts, Inc. to apply on behalf of the Village of Taylor Springs for a DCEO Community Assistant Grant. All in favor, motion carried.**

OLD BUSINESS – Update/Approvals: None

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: None

ADJOURN: Motion by Hanner and second by Harrell. Motion carried. **TIME: 10:08 am**
Until the Next Regular Meeting scheduled for Tuesday, February 18th, 2020 at 6:00 pm.

Village President: Elwin Saathoff

Village Clerk: Christine Daniels

**Village of Taylor Springs
Meeting Minutes
For Tuesday, February 18th, 2020 -- 6:00 PM**

The following are minutes of a regular meeting of the Taylor Springs Board held at 6:00 pm on Tuesday, February 18th, 2020 at the Village Hall.

The meeting was called to order and roll call was taken:

ROLL CALL: Present: Village President Elwin Saathoff. Trustees: Harry Jackson, Lisa Harrell, Steve Hanner, Patty Rufus and Michael Gonzalez.

Absent: Dustin Jones Others Present: Attorney Alicia Granito and Police Chief Warren Hall.

Approval of the Minutes of the Previous Village Board Meeting held on January 21st, 2020.

Motion by Jackson and second by Harrell to approve the Minutes of the Previous Village Board Meeting held on Tuesday, January 21st, 2020. All in favor, motion carried.

Approval of the Minutes of the Special Village Board Meeting held on February 6th, 2020.

Motion by Rufus and second Harrell to approve the Minutes of the Special Village Board Meeting that was held on February 6th, 2020. All in favor, motion carried.

RECOGNITION OF GUESTS – None.

CONSENT AGENDA:

Community Building Report, Update and Approval: The new tables and chairs are working out great and Jackson will work on the chair holder.

Public Works Department Report – Laurent reported it is business as usual and asked if there will be conversations with the Elam family regarding the lagoon property. Rufus stated she will call Dick Elam and Alicia Granito to discuss this issue and report at the next meeting.

Fire Department Report: Fire Chief Doug Fenton reported he asked Attorney Granito for information to invoice emergency responses outside of Village limits and that he was unaware of this procedure previously. Attorney Granito gave Fenton the Statute for charging non-residents for fire department calls. The statute says we can charge an amount not to exceed \$250 per hour and \$70 per fire fighter. The revenue will be deposited into the Fire Department District General fund. Fenton will start keeping track of mileage and time spent on emergency responses outside of Village limits. Fenton also reported there are safety concerns on the 450 and he is trying to get it up to standards. Mac's Fire and Safety had a problem with fixing the pumps and ordered more. The pump work and holds pressure and doesn't leak now. There was also an issue with parts for the old truck. Discussion took place on the \$6,430.90 invoice from Mac's Fire and Safety and Fenton explained the issue with replacing the LED lights to save amps on the equipment. When the invoice arrived it included additional lights, wiring and brackets which really increased the total amount. Fenton stated his son paid for the siren and the fire department paid for the radio bases and door. Trustees advised Fenton that they need to be aware and approve of future expenditures. **Motion by Gonzalez and second by Jackson to pay the bill to Mac's Fire and Safety in the amount of \$6,430.90. All in favor, motion carried.**

Police Department Report: Police Chief Warren Hall stated there were two properties ticketed and the one on Division Street is up on February 21st. There is an option for the Village to remove the garbage and put a lien on the property. Attorney Granito is filing a 30 day eviction notice on a property and Jackson will check on the issue with the Health Department. Hall stated he just got the ATV decals to issue and the cost is \$125 per year, but they are 2 months late. In order to drop the price, the ordinance would have to be amended, so we will look at the price at a later time.

Proposals for New Police Squad: The Trustee reviewed the two options to purchase the new Police Squad. The City of Hillsboro is interested in purchasing the old squad. Jackson shared his concern about the radios. Rufus stated we could get an extended warranty this time and trade off in three years. Discussion took place on purchasing the vehicle out right and to amend the budget to move fund appropriations for vehicle purchase. We should only use the CD's for a significant reason. The current vehicle has about 25,000 miles **Motion by Harrell and second by Rufus to sell the current squad to the City of Hillsboro and to purchase the 2020 – F150, 4 x 4 as stated in the proposal for an amount between \$16,000 to \$19,000. All in favor, motion carried.**

Review and Approval of Village Bills – Motion by Jackson and second by Harrell to pay the monthly bills. All in favor, motion carried.

Treasurer's Report Update and Approvals: – Tysha Mullen shared the monthly bills and financial reports. The MFT report balance is about \$25,000. Rufus stated the board needs to discuss road projects in the next couple of months Treasurer Mullen stated she ran a report on the revenue generated for fines from 2015 to current and it was a about \$61, 477. **Motion by Rufus and second by Hanner to approve the Treasurer's Report. All in favor, motion carried.**

Village Attorney's Report Update and Approvals: – Attorney Granito reported she hasn't been able to talk with the owner on Division Street yet and the owner has a court date tomorrow.

President's Report, Update and Approvals: – President Saathoff reported Outdoor Power Sales has some dealership issues with the blue tractor that was outside.

Village Clerk Report Update and Approvals: – Clerk Daniels reported the liquor license was re-issued to The Event Center in the amount of \$400.

NEW BUSINESS – Update/Approvals: None

TRUSTEE REPORTS – Updates and Approvals:

- Jackson stated he will follow up with the Health Department on the trash issue. Metal from the tear down of the old trailer brought in \$110 and Jones may have someone interested in the trailer frame or it may be cut up for scrap.
- Gonzalez thanked Jackson for his work on tearing down the old trailer.
- Hanner stated he has followed up on the secure bullet proof window and L & L glass will give a quote for a 42" x 22" window. Gonzalez will meet with a salesman about a bullet proof window to get a price.
- Rufus stated she will call Elam's about the lagoon property and that the Busline road is getting bad. Saathoff said the rail road right of way come to the edge of the oil. Rick and Kane have done some work on the road bank and the ditch belongs to the rail road. Rip Rap won't work and ideas are need for how to fix the road. The rail road doesn't respond when called.

OLD BUSINESS – Update/Approvals: None

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: None

ADJOURN: Motion by Gonzalez and second by Rufus. Motion carried. TIME: 7:50 PM

Until the Next Regular Meeting scheduled for Tuesday, March 17th, 2020 at 6:00 pm.

Village President: Elwin Saathoff

Village Clerk: Christine Daniels

**Village of Taylor Springs
Meeting Minutes
For Tuesday, April 21st, 2020 -- 6:00 PM**

The following are minutes of a regular meeting of the Taylor Springs Board held at 6:00 pm on Tuesday, April 21st, 2020 at the Village Hall. Due to the COVID-19 Pandemic the meeting was held by Conference Call.

The meeting was called to order and roll call was taken:

ROLL CALL: Present: Village President Elwin Saathoff. Trustees: Harry Jackson, Michael Gonzalez came to Village Hall and Steve Hanner, Lisa Harrell, Patty Rufus and Dustin Jones participated by phone. Others Present by phone: Attorney Alicia Granito and Treasurer Tysha Mullen.

Approval of the Minutes of the Previous Village Board Meeting held on February 18th, 2020.

Motion by Rufus and second by Jones to approve the Minutes of the Previous Village Board Meeting held on Tuesday, February 20th, 2020. All in favor, motion carried.

RECOGNITION OF GUESTS – None.

CONSENT AGENDA:

Community Building Report, Update and Approval: Nothing new at this time.

Public Works Department Report – Laurent reported they have started mowing and patching roads to get ready for chip time. Hurst-Roche Engineers is involved since Prairie Engineers dropped us. Laurent reported they fixed a leak on East Street.

Fire Department Report: Jones stated there is nothing to report and everything is OK. There have been no issues. The Super Duty Ford truck and Old Ambulance were sold as surplus equipment and taken off the Insurance.

Police Department Report: Trustee Rufus reported the board voted last month to purchase the Ford for the new police squad; however it would take longer to deliver. Rufus stated she called everyone and the majority said to get the Dodge vehicle instead.

Motion by Rufus and second by Harrell to purchase the 2020 – Dodge Truck in the amount of \$29,042 instead of the F150. All in favor, motion carried. The former police squad was sold to the City of Hillsboro. Discussion then took place on the need to purchase running boards. **Motion by Jones and second by Harrell to purchase running boards for the Dodge Police Squad in the amount of \$700. Five members vote yes. Gonzalez votes no. Motion carried.** Rufus reported that Chief Hall has been working extra hours and getting up different hours like at 2:00 am.

Review and Approval of Village Bills – Motion by Gonzalez and second by Jackson to pay the bills. All in favor, motion carried.

Treasurer's Report Update and Approvals: – Tysha Mullen stated she didn't leave the bills on the table and the board said to go ahead and pay the bills on the approved vendor list. Mullen asked if she should do something different regarding paying the bills if this pandemic issue continues next month and Jones replied only if something is out of the ordinary to bring it to the Board's attention. Mullen stated we received a check in the amount of \$48.48 from the State of Illinois for the Cannabis Use tax. **Motion by Jones and second by Gonzalez to approve the Treasurer's Report. All in favor, motion carried.**

Village Attorney's Report Update and Approvals: – Attorney Granito reported the board needs to decide if they want to accept or revise the animal control ordinances. If anyone has any recommendations, they should get them to Granito so she can draft something for review. Granito asked for direction on the revisions to the water ordinance and Jones replied to wait until the Ordinance Book is addressed. Some different towns have ordinances/resolutions regarding how to address water bills not being paid during the COVID pandemic. Utilities are not being shut off and the bill doesn't go away, it just compounds. Could do a payment plan and Jackson will check in on municipal grant help from the state. Granito also reported she has been having difficulty reaching the property owner to negotiate on a sale. She has been calling two phone numbers and nothing works. Granito will use USPS to correspond. Chief Hall has been checking for another phone number. Granito stated she has sent a notice of eviction to Gena however with the Governor's Executive Order during the COVID Pandemic, we can't evict. Jackson asked about cutting the grass and Gena will be issued a letter to mow the grass or we will mow and charge her. Granito stated she will make a phone call to see if issues can be worked out before going to court so we can get the property cleaned up. Granito reported the Cannabis issue was voted down in Litchfield and maybe there would be interest in Taylor Springs. This is a very highly regulated and expensive license to obtain. Harrell reported the dispensary in Collinsville brings in a lot of traffic. The board suggested contacting the Cannabis Company about coming to Taylor Springs. Clerk Daniels will make contact. Granito also reported DCEO has some grant money to help for businesses effected by COVID-19 shut downs. Daniels stated she compiled a list of Taylor Springs Businesses with their contact info in order to send a packet of information from various State agencies they can review to apply for help. Jones and Rufus volunteered to take the packets to the businesses. **Motion by Harrell and second by Rufus to get the paperwork to the businesses. All in favor, motion carried.**

President's Report, Update and Approvals: – President Saathoff stated he received a call regarding the gaming vending license fee of \$25. Treasurer Mullen stated she didn't get the fee and wondered if it went to the State. Saathoff asked about the status of the two sirens that were donated last year. Jones responded we have to check the height for poles to install them on and a location of town. We need to approve a certain amount of money to get them looked at and what it would take to get them up and running. They need to be tied into the 911 system so they can be tested remotely the first Tuesday of the month. **Motion by Jones and second by Harrell to have Hillsboro Electric look at both sirens to see how to get them operational for an amount not to exceed \$300. Pedro votes present, all others in favor, motion carried.**

Village Clerk Report Update and Approvals: – Clerk Daniels reported on the need for Village residents to complete the Census. Daniels also presented a resolution to participate in the State CMS Surplus purchasing program. **Motion by Jones and second by Gonzalez to approve the resolution for participation in the State CMS Surplus Purchasing program. All in favor, motion carried.** Trustees also discussed who should be on the list approved to make purchases at CMS>

NEW BUSINESS – Update/Approvals: None

TRUSTEE REPORTS – Updates and Approvals:

- Jackson stated the trailer frame is gone and cleaned up. There is a concrete slab there and they will throw grass seed and till. The board discussed whether the concrete slab was a foundation and if so it would need to come out. The concrete is three pads of 6' x 8' and are sidewalks and pose no safety hazard. Granito stated this shouldn't be an issue then. Harrell and Gonzalez thanked Jackson for all his work on cleaning up this property. Jackson purchased parking bumpers for the fire house doors and should be reimbursed. **Motion by Gonzalez and second by Jones to reimburse Jackson for eight bumpers at \$50 each for a total of \$400. All in favor, motion carried.**

- Rufus stated we need to get more sidewalks done and asked about the status. Jones stated Archie Dewitt could pick up the old sidewalks and pour concrete for \$25 per hour. Saathoff shared his concern of replacing sidewalks before the new water lines were installed and Jones replied the contractors are responsible to fix everything and most water lines were by the roads.
- Jones stated he feels the Village should look into getting summer help similar to Hillsboro to mow grass in the bigger areas like the park and weed eating could be done. The pay would be anywhere from minimum wage to \$11 per hour depending on experience. The Village employees would mow the lagoon and the summer help would not operate the big machinery. Jones stated we will benefit with the time gained for Kane to be able to work on bad properties. **Motion by Rufus and second by Harrell to advertise for a temporary Summer helper. Gonzalez votes No and all others in favor. Motion carried.**

OLD BUSINESS – Update/Approvals: None

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: None

ADJOURN: Motion by Harrell and second by Jackson. Motion carried. TIME: 7:40 PM

Until the Next Regular Meeting scheduled for Tuesday, May 19th, 2020 at 6:00 pm.

Village President: Elwin Saathoff

Village Clerk: Christine Daniels

**Village of Taylor Springs
Meeting Minutes
For Tuesday, May 19th, 2020 -- 6:00 PM**

The following are minutes of a regular meeting of the Taylor Springs Board held at 6:00 pm on Tuesday, May 19th, 2020 at the Village Hall. Due to the COVID-19 Pandemic the meeting was held by Conference Call.

The meeting was called to order and roll call was taken:

ROLL CALL: Present: Village President Elwin Saathoff. Trustees: Harry Jackson, Michael Gonzalez and Steve Hanner came to Village Hall. Lisa Harrell and Patty Rufus participated by phone.

Absent: Dustin Jones

Others Present by phone: Attorney Alicia Granito, Rick Laurent and Treasurer Tysha Mullen.

Approval of the Minutes of the Previous Village Board Meeting held on April 21st, 2020.

Motion by Jackson and second by Gonzalez to approve the Minutes of the Previous Village Board Meeting held on Tuesday, April 21st, 2020. Rufus votes present, all others in favor. Motion carried.

RECOGNITION OF GUESTS – None.

CONSENT AGENDA:

Community Building Report, Update and Approval: Nothing new at this time.

Public Works Department Report – Laurent reported it has been business as usual and he and Kane have been spending a lot of time doing locates every day for CTI installing their high speed fiber. Laurent reported CTI has been digging and created some good training opportunities and getting knowledge about the water lines and mains. Laurent stated they worked with the City of Hillsboro on a problem with the booster station. Brenda Laurent reported a lot of people have moved in and out of the Village in the past couple of months. Laurent is keeping track of derelict property they have been mowing. The board discussed having in person interviews for the new summer part time helper. Laurent stated one person is needed at this time for mowing. There will not be any phone or video interviews and the deadline to apply for the part time summer helper is June 1st, 2020.

Fire Department Report: Nothing new at this time.

Police Department Report: Trustee Rufus reported Officer Hall is working on usual Ordinance stuff and some issues are waiting on the court's schedule due to the COVID pandemic. The New Police Squad is working out good.

Review and Approval of Village Bills – Motion by Rufus and second by Hanner to pay the bills. All in favor, motion carried.

Treasurer's Report Update and Approvals: – Tysha Mullen reported the old Police Squad has been transferred to the City of Hillsboro and she has a check to deposit. Mullen also reported the Treasurer's report is complete and she will be putting it in the Newspaper. Mullen is getting all the documents together so that Patton's can work on the annual audit for FY 2020. **Motion by Rufus and second by Jackson to approve the Treasurer's Report. All in favor, motion carried.**

Village Attorney's Report Update and Approvals: – Attorney Granito reported the courts have informed her that any ordinance issues won't be addressed until October due to the COVID Pandemic

shutdowns. The Primo property transaction is in the works and we are waiting for the Secretary of State Office to re-open to complete the title work for the trailer. She may try getting title work done via the state web site and the grass should be mowed this weekend. Granito reported she has been unsuccessful contacting Gena Jewsbury regarding the debris, trash and grass issues and the Courts still have a moratorium of forcible entry. Granito stated the Village Board needs to decide if they are going to repeal the animal control ordinance or accept the County Contract for animal control services. Litchfield and Hillsboro repealed their animal control ordinances. The board discussed removing dogs and cats from the ordinance. **Motion by Gonzalez and second by Jackson to amend the animal control ordinance. All in favor, motion carried.**

President's Report, Update and Approvals: – President Saathoff stated the furnace needs replaced and he will be getting bids. Tim Bergman looked at the unit and will be sending a bid for the project. Discussion took place on the Village Clean Up scheduled for the first weekend in June and Attorney Granito advised to practice social distancing and not going to houses to pick up items. Jackson and Saathoff will be working the event and stated they will sign waivers.

Village Clerk Report Update and Approvals: – Clerk Daniels reported on the need for Village residents to complete the Census.

NEW BUSINESS – Update/Approvals: None

TRUSTEE REPORTS – Updates and Approvals:

- Hanner reported Illini Glass will come out to look at the proposed work for the secure window and door and submit a bid price. Marlin Glass will come out tomorrow to review the work needed and also give an estimate. The Village will be responsible to take out the old glass block and frame.
- Rufus stated the board needs to work on getting the first three chapters of the ordinance code book revised. Rufus stated that she, Jones and Harrell have already reviewed the first six chapters and made suggestions on language revisions. Rufus asked the other board members to review and make suggestions. Hanner stated to give another month for everyone to review and read the first three chapters.
- Jackson and Gonzalez have nothing new to report.

OLD BUSINESS – Update/Approvals: None

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: None

ADJOURN: Motion by Gonzalez and second by Hanner. Motion carried. **TIME: 7:15 PM**

Until the Next Regular Meeting scheduled for Tuesday, June 16th, 2020 at 6:00 pm.

Village President: Elwin Saathoff

Village Clerk: Christine Daniels

**Village of Taylor Springs
Special Meeting Minutes
For Thursday, June 11th, 2020 -- 6:00 PM**

The following are minutes of a Special meeting of the Taylor Springs Board held at 6:00 pm on Thursday, June 11th, 2020 at the Village Hall.

The meeting was called to order and roll call was taken: Clerk Daniels stated the Special Meeting to discuss Personnel Hiring was posted and Trustees Jones, Rufus and Jackson discussed the need to have the special meeting.

ROLL CALL: Present: Village President Elwin Saathoff. Trustees: Harry Jackson, Michael Gonzalez Dustin Jones and Patty Rufus.
Absent: Steve Hanner and Lisa Harrell
Others Present by phone: none

CONSENT AGENDA:

Public Works Department Report – Jones reported two applications were received for the part time summer help position that was advertised and the board needed to discuss the applications and approve hiring a new employee.

Motion by Jackson and second by Jones to enter into executive session to discuss Personnel. All in favor, motion carried. Time: 6:06 pm.

ROLL CALL: Present: Village President Elwin Saathoff. Trustees: Harry Jackson, Michael Gonzalez Dustin Jones and Patty Rufus.
Absent: Steve Hanner and Lisa Harrell

Motion by Jones and second by Rufus to come out of executive session. All in favor, motion carried. Time: 6:18 pm.

Motion by Jackson and second by Rufus to hire John Michaelis for the part time summer help position effective immediately. All in favor, motion carried.

OLD BUSINESS – Update/Approvals: None

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: None

ADJOURN: Motion by Jackson and second by Johnson. Motion carried. **TIME: 6:20 PM**
Until the Next Regular Meeting scheduled for Tuesday, June 16th, 2020 at 6:00 pm.
Village President: Elwin Saathoff **Village Clerk: Christine Daniels**

**Village of Taylor Springs
Meeting Minutes
For Tuesday, June 16th, 2020 -- 6:00 PM**

The following are minutes of a regular meeting of the Taylor Springs Board held at 6:00 pm on Tuesday, June 16th, 2020 at the Village Hall. Due to the COVID-19 Pandemic the meeting was held by Conference Call.

The meeting was called to order and roll call was taken:

ROLL CALL: Present: Village President Elwin Saathoff, Trustees: Harry Jackson, Michael Gonzalez, Patty Rufus, Dustin Jones and Steve Hanner came to Village Hall.

Absent: Lisa Harrell (resigned)

Others: Attorney Alicia Granito

Others Present by phone: Rick Laurent and Treasurer Tysha Mullen.

Approval of the Minutes of the Previous Village Board Meeting held on May 19th, 2020.

Motion by Jackson and second by Jones to approve the Minutes of the Previous Village Board Meeting held on Tuesday, May 19th, 2020. Motion carried.

Approval of the Minutes of the Special Village Board Meeting held on June 11th, 2020.

Motion by Jones and second by Rufus to approve the Minutes of the Special Village Board Meeting held on June 11th, 2020. Motion carried.

RECOGNITION OF GUESTS – None.

CONSENT AGENDA:

Community Building Report, Update and Approval: Discussion took place that the building should be closed until Phase 4 due to insurance liability.

Public Works Department Report. Rick Laurent reported he met with the Plumber regarding the Vet Clinic regarding the water, sewer and lift station that belonged to Brohammer. Need to move lines and meter pit. There are 2 meters at the Vet Clinic. Homeowner needs to give a right of way easement to the water line. The work is planned for August. According to EPA you can't tap onto second line. The property owner pays for the meter and line and turns it over to the Village. Jones stated another option would be for Brohammer to annex into the Village and we could work out a deal to run a four inch main or homeowner set another meter off the highway and then they hookup at their expense. Laurent stated they are still working with CTI doing locates and need a locator that can trace a line. Jackson has an induction locator to pick up flow. Mowing is going OK and a flat tire was fixed on the 4 x 4 Kubota. They will start working on patching and derelict properties.

Brenda reported she is working on a couple of water bills to be paid and meters will be read this week so bill can go out on the first. Brenda stated that anytime someone gets shut off they get a letter and call. One water user didn't return call and homeowner is OK with water being shut off. The water will be shut off and not turned on until bill is paid in full.

Fire Department Report: Discussion took place that the Fire Department was told not to go on calls and Chief Fenton has still been responding. Attorney Granito will call Fenton and tell him not to respond due to liability issues if someone gets COVID.

Police Department Report: Rufus stated Chief Hall is still working. Attorney Granito stated that Hall is concerned and limited on what he can do and can't do during the Pandemic. Granito also reported that

Ordinance Violation cases are out to October. Jackson stated he asked Hall to back off of Ordinance violations due to COVID except for high grass and weeds.

Review and Approval of Village Bills – Motion by Jones and second by Jackson to pay the bills. All in favor, motion carried.

Treasurer's Report Update and Approvals: – Tysha Mullen reported everything has been paid and the summer help's hourly wage will increase to \$10 per hour on July 1st, 2020. Tysha asked if we are billing CTI for the water Break and Jones responded we will bill for the labor. The Rebuild Illinois funds are distributed two times a year for three years and will go into the general fund. The MFT funds are earmarked for public works and Tysha will look up where the money goes.

Motion by Jackson and second by Rufus to approve the Treasurer's Report. All in favor, motion carried.

Village Attorney's Report Update and Approvals: – Attorney Granito reported she has been working on the animal control ordinance. The property owner on Division Street will go to the DMV to get the title on the trailer. Granito stated she purchased Zoom for video conferencing and would be willing to use it for the next Village Board meeting.

President's Report, Update and Approvals: – President Saathoff stated Village cleanup day went well he received a \$90 donation towards the two dumpsters. Saathoff will sign a revised letter allowing the streets to be blocked off for Cobettos and Whiskey Throttle. Discussion took place regarding open liquor on Main Street. **Motion by Jones and second by Gonzalez to allow open liquor cups to go and adopt the State Regulations. All in favor, motion carried.** Rick Laurent has PPE supplies such as masks, gloves etc. Discussion took place on the need to replace Lisa Harrell. Saathoff stated there were three people being considered for the replacement. Sally McCoy, Linda Liebsher and Joanne Seward. After much discussion, a decision was made. **Motion by Gonzalez and second by Rufus to approve Sally McCoy to fill the Trustee Vacancy of Lisa Harrell who resigned effective June 16th, 2020. All in favor, motion carried.**

Village Clerk Report Update and Approvals: – Clerk Daniels reported on the need for Village residents to complete the Census and discussed getting audit info to work on next year's budget.

NEW BUSINESS – Update/Approvals: None

TRUSTEE REPORTS – Updates and Approvals:

- Jones stated the Brown Street Property is done and needs signed over. Jackson will get dirt moved and ruts filled this week. Three payments of \$200 and to reimburse the Village the trustee fee of \$840. Work will take place on patching the former Smith property on Hill Street. The property needs cleaned up by knocking down the foundation, trim trees and remove the deck. The concrete drive and garage pad can be left. Jones stated the Jewsberry property needs cleaned up and Attorney Granito stated she hasn't heard anything from her and she will try and resolve before the moratorium is lifted. Jones also reported something needs to be done with the Lagoon/Elam property and a crop has been planted on Village property. Jones stated he will speak with the property owner to let them know they can't retain the rent money because the Village owns a portion. Jackson stated he also talked with Elam and invited him to the next Village Board meeting. Jones reported there are employee concerns with the safety of the mower and says it needs fixed or we need to replace it. Jones suggested borrowing a mower from Hillsboro to test it out or getting a used one under \$10,000 to try it out. Discussion took place on setting up a Pay Pal account so residents can pay their water bill. Brenda will see names and payments. A 3%

surcharge would be placed on the water bill and residents would have to be notified. There was an issue of tickets that got wrote to Knisley, the owner of the old township building. This is not in Village limits, however they cleaned it up anyway. The bus was moved from the Richardson property. Clerk Daniels was asked to get an annexation map for Attorney Granito and Jones stated there were a couple of issues at cleanup days to be addressed. Richardson had used his trailer to haul scrap metal in the past and he kept the money. Others asked to bring trailers to collect the scrap, so from now on the scrap metal will be collected in the Village dump truck and turned in for money to help with the dumpster fees. Jones stated a meeting needs to be set up with CTI go get an agreement regarding digging, boring and water leaks. CTI needs to be billed for the water leak.

- Hanner has nothing to report at this time.
- Gonzalez stated that the City of Hillsboro responded to a Taylor Springs call because of a fight and asked for an update on the Carry Street Property and the Nielson property that is a safety hazard and the basement is full of water.
- Rufus stated the gas, utility and electric tax is in its third year and it started out low at .006%. We need to try and catch up with other communities. This tax was added when we lost the revenue from the Ford Garage closing. Rufus reported Alan Reynolds is related to the property owner next to the Hotel and Vet Clinic for annexation purposes. There is a need for a new sidewalk list and Rufus wants Carli to start on the Ordinance book.
- Jackson reported a homeowner stopped Bondurant from fixing a clogged sewer line because he stated he owned it and he will pay to fix the line. Jackson stated the deeds were researched and nothing was found for an easement. The Village should own the line.

Executive Session to discuss Personnel: Motion by Jones and second by Hanner to enter into executive session to discuss Personnel. Time: 9:03 pm

Motion by Jackson and second by Rufus to come out of executive session. Time 9:52 pm.

Motion by Jones and second by Rufus to raise Kane Harrell's salary from \$16.78/hour to \$18.50/hour; to raise Rick Laurent's salary from \$18.61/hour to \$20/hour; to raise Warren Hall's salary from \$17.52/hour to \$20/hour, give the water billing clerk and Carli a 3% salary increase and give the Village Treasurer and Village Clerk a 3% salary increase effective July 1st, 2020. All in favor, motion carried.

Roof and water repairs to be completed by next month on Daniels' home.

OLD BUSINESS – Update/Approvals: None

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: None

ADJOURN: Motion Jones and second by Rufus. TIME: 9:55 PM

Until the Next Regular Meeting scheduled for Tuesday, July 21st, 2020 at 6:00 pm.

Village President: Elwin Saathoff

Village Clerk: Christine Daniels

**Village of Taylor Springs
Special Meeting Minutes
For Friday, July 10th, 2020 -- 6:00 PM**

The following are minutes of a Special meeting of the Taylor Springs Board held at 6:00 pm on Friday, July 10th, 2020 at the Village Hall.

The meeting was called to order and roll call was taken: Clerk Daniels stated the Special Meeting to discuss the Resolution of Maintenance of Streets and Municipal Estimate of Maintenance Costs that was prepared by Hurst-Rosche Engineers.

ROLL CALL: Present: Village President Elwin Saathoff. Trustees: Harry Jackson, Michael Gonzalez and Steve Hanner.

Absent: Dustin Jones, Patty Rufus. Lisa Harrell (resigned)

Others Present Attorney Alicia Granito

NEW BUSINESS – Update/Approvals:

1. **Resolution of Maintenance of Streets and Municipal Estimate of Maintenance Costs Update/Approval.** Discussion took place on the paperwork and resolution prepared by Hurst-Rosche Engineers for the maintenance of Streets and municipal estimate of maintenance costs. The municipal estimate of maintenance costs are \$26,000 so the Village does not have to bid any of the materials. **Motion by Jackson and second by Gonzalez to approve the Resolution #610 for Maintenance Under the Illinois Highway Code in the amount of \$26,000 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 1-1-20 to 12-31-20. All in favor, motion carried.**
2. **Resignation of Appointed Trustee Lisa Harrell Update/Approval:** Resignation was discussed at the last Village Board Meeting.
3. **Replacement of Appointed Trustee Lisa Harrell Update/Approval:** At the last Village Board meeting, approval was made to appoint Sally McCoy. McCoy serves on the Hillsboro Township board and according to the Attorney General Opinions, is a conflict and she can't serve on both. Attorney Granito stated she is checking the AG Opinion and will have more information at the next Village Board meeting.

OLD BUSINESS – Update/Approvals: None

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: None

TRUSTEE REPORTS – Updates and Approvals: None

ADJOURN: Motion by Gonzalez and Second by Hanner. All in favor, motion carried.

Time: 6:40 pm

Until the Next Regular Meeting scheduled for Tuesday, July 21st, 2020 @ 6:00 pm

Village President: Elwin Saathoff

Village Clerk: Christine Daniels

**Village of Taylor Springs
Meeting Minutes
For Tuesday, July 21st, 2020 -- 6:00 PM**

The following are minutes of a regular meeting of the Taylor Springs Board held at 6:00 pm on Tuesday, July 21st, 2020 at the Village Hall. Due to the COVID-19 Pandemic the meeting was held by Conference Call.

The meeting was called to order and roll call was taken:

ROLL CALL: Present: Village President Elwin Saathoff. Trustees: Harry Jackson, Michael Gonzalez were are Village Hall. Patty Rufus and Dustin Jones called in.

Absent: Steve Hanner, Lisa Harrell (resigned)

Others Present by phone: Attorney Alicia Granito, Kane Harrell Laura Moroney, and Treasurer Tysha Mullen.

Approval of the Minutes of the Board Meeting held on June 16th, 2020.

Motion by Jackson and second by Jones to approve the Minutes of the Village Board Meeting held on June 11th, 2020. All in favor, Motion carried.

Approval of the Minutes of the Special Board Meeting Held on July 10th, 2020.

Motion by Gonzalez and second by Jackson to approve the Special Board Meeting Minutes held on July 10th, 2020. All in favor, motion carried.

RECOGNITION OF GUESTS – None.

CONSENT AGENDA:

Community Building Report, Update and Approval: Moroney stated she has contracts with checks to rent the community building. Discussion took place regarding a renter of the community building to sign a waiver form to release any liability to the Village if someone contract COVID-19. Attorney Granito drafted a COVID-19 Waiver form that states it is the responsibility of the person renting the community building to know and comply with the rules and regulations of the Governor's Current Executive Orders regarding COVID-19. **Motion by Jackson and second by Jones to approve the COVID 19 Waiver Form. All in favor, motion carried.** Jackson stated Byron Witt rented the community building a couple of months ago and wasn't notified about his rental of the building. Other renters will be called and told about the new waiver that needs to be signed.

Public Works Department Report. Kane Harrell reported they had some small service line leaks and a water main break. The booster station was re-plumbed and a relief valve was installed today. The Kubota tractor is still in the shop. They tried out a Toro diesel zero turn mower with bat wing and it cut the mowing time in half. They can mow everything in two to three days as opposed to all week of mowing. Last year they logged in 300 to 400 hours of mowing time. This mower costs about \$30,000 new. Jackson asked about a tractor with a side mower. Harrell stated the Township has not been charging to mow the lagoon and roadside. Jones stated we could do away with their water and sewer bill in trade for cutting. Jones said the tractor with ditch mower is unsafe and not ran all year and very little last year. This unit could be sold and the money used for something else and it would make room in the shop. There have been some issues with CTI in regards to water leaks. Water lines couldn't be located. CTI offered their second machine so we can try and locate better. CTI will pay for damages within 18". Bondurant Plumbing fixes for \$1,200. Harrell stated we can fix ourselves and will order more parts. Purchasing a saw would be cheaper than service fees. Jones stated we need to get our own locator and

laying tracer lines in the ground. **Motion by Jones and second by Rufus to purchase a STIHL K12 saw for the water department for \$1,200. All in favor, motion carried.**

Fire Department Report: No report.

Police Department Report: Chief Hall reported he talked with Trustee Jackson regarding a couple of issues.

Review and Approval of Village Bills – Treasurer Mullen reported there was nothing out of the ordinary. Discussion took place regarding a bill for drain tile on West Street and Mary Street. Jackson stated he didn't remember voting on this and Jones replied it was to put risers in due to the raw sewage behind Rufus' house. Jones stated there were health issues with mosquitos and that Rufus paid \$600 to have it done. Jackson stated water drains there naturally. **Motion by Jones and second by Rufus to pay the bills. All in favor, motion carried.**

Treasurer's Report Update and Approvals: – Tysha Mullen will get reports ready for the budget discussion next month. Board members discussed meeting one hour early so go over the budget and appropriations. **Motion by Rufus and second by Jones to approve the Treasurer's Report. All in favor, motion carried.**

Village Attorney's Report Update and Approvals: – Attorney Granito reported she has been working on the animal control ordinance. Granito is also working with a property owner on Division Street who is getting a copy of title for the mobile home. In regards to the property on Division Street that was purchased via the tax sale, Granito stated nothing can be filed in court until after the 26th or if the Governor changes the Executive Order. Granito presented the Ordinance Amending Chapter 3 "Official Salaries of the Clerk and Treasurer". **Motion by Jones and second by Rufus to approve Ordinance 611 Amending the Official Salaries of the Clerk and Treasurer. All in favor, motion carried.** Granito reported she has talked with Sally Homa who is getting information from the Attorney General's Office regarding the conflict with her serving on the Township Board.

President's Report, Update and Approvals: – President Saathoff stated he received a complaint regarding chickens and smell at the same place as a prior complaint. Attorney Granito reported that Chief Hall sent out a notice.

Village Clerk Report Update and Approvals: – Clerk Daniels reported Jim Brown called regarding his recommendation that the Village consider three phases for the water grant due to changes from DCEO.

NEW BUSINESS – Update/Approvals:

Conference Call with Jim Brown: Jim Brown informed the Board that IL EPA grant funding cycle begins each year in July and they changed it to a \$400,000 max or 50% grant versus a 60% grant that was offered last year. Brown recommends breaking the project up into three phases so our money will go further. This will give us the max amount of grant money. Brown stated there was not guarantee for funding each year. **Motion by Jackson and second by Rufus to proceed with three phases for the ILEPA water grant. All in favor, motion carried.**

TRUSTEE REPORTS – Updates and Approvals:

- Jones stated he will call and figure out what the Telecommunication tax is and how much we receive. The property on Brown Street is finished and the neighbor needs to pay four installments to repay the money the Village paid the County Trustee. Jackson stated he will talk with the guy. Attorney Granito stated there will need to be an ordinance on this property transfer. Jones

reported the City of Hillsboro will no longer be doing any favors for Taylor Springs because of a conflict between Trustee Gonzalez and Police Chief Randy Leetham. Rufus stated something happened and we are losing the support of the Hillsboro Police Department. Gonzalez stated he doesn't know what happened and will go and talk with Chief Leetham tomorrow.

- Jackson reported he has not heard any updates on the Ondrey property where there was a clogged sewer line and Bondurant Plumbing was stopped from fixing it. Jackson asked about the Lagoon Property and Jones replied there needs to be discussion with Elam to prove the benefits.

Executive Session to discuss Personnel: Motion by Jones and second by Jackson to enter into executive session to discuss Personnel. Time: 8:08 pm

Motion by Jones and second by Jackson to come out of executive session. Time 8:23 pm.

Warning letter to be sent regarding roof and water repairs.

OLD BUSINESS – Update/Approvals: None

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: None

ADJOURN: Motion Jackson and second by Jones. TIME: 8:30 PM

Until the Next Regular Meeting scheduled for Tuesday, August 18th, 2020 at 6:00 pm.

Village President: Elwin Saathoff

Village Clerk: Christine Daniels

**Village of Taylor Springs
Meeting Minutes
For Tuesday, August 18th, 2020 -- 5:30 PM**

The following are minutes of a regular meeting of the Taylor Springs Board held at 5:30 pm on Tuesday, August 18th, 2020 at the Village Hall. Due to the COVID-19 Pandemic the meeting was held by Conference Call. The meeting started at 5:30 pm to go over reports and discuss the Village Levy and Appropriations Ordinances for FY 2021.

The meeting was called to order and roll call was taken:

ROLL CALL: Present: Village President Elwin Saathoff. Trustees: Harry Jackson and Steve Hanner were at Village Hall. Patty Rufus and Dustin Jones called in.

Absent: Mike Gonzalez, Lisa Harrell (resigned)

Others Present by phone: Attorney Alicia Granito, and Treasurer Tysha Mullen.

Approval of the Minutes of the Board Meeting held on July 21, 2020.

Motion by Jackson and second by Jones to approve the Minutes of the Village Board Meeting held on July 21st, 2020. All in favor, Motion carried.

RECOGNITION OF GUESTS – Jimmy Mustafa came to talk with the Village Board regarding the Village owned parcel next to his restaurant he has been working on. Mustafa stated he needs the space for additional parking or possible future expansion. Trustee Jones stated the Village gave a one year lease in 2017 to Mustafa for \$1.00, however it has expired. Jones stated he would be willing to do a new lease for one year. Attorney Granito stated a new lease could be prepared for next month. Elwin Saathoff asked about a contract for deed option. Granito replied there would need to be an ordinance for the Village to lease and or sell the property. Randy Richardson came in to the meeting later and asked why citations and minutes are not put in the newspaper and he inquired about the status of other properties. Trustees replied that Warren stopped putting citations in the newspaper and former clerk Cindy Laurent stopped putting minutes in the newspaper due to some issues with misinterpretations of minutes. Jackson responded that property situations have been addressed.

CONSENT AGENDA:

Community Building Report, Update and Approval: Attorney Granito stated she emailed the new waiver form to Laura Moroney and if the Governor issues a roll back on COVID restrictions, the community building can't be rented out.

Public Works Department Report. Rick Laurent reported they are trying to stay ahead of the Locates for CTI installing high speed fiber in town and the mowing is going OK. They are waiting on the MFT go ahead from the Engineer. Trustee Rufus asked about redoing sidewalks and Laurent replied it may take a while since they are working on the CTI project. Mayor Saathoff stated the sidewalk replacement may be an issue when new water lines are installed and Trustee Rufus stated the sidewalks won't be affected and this would be a good time to work on them since there is another guy working for the Village.

A Revised Map for the water line project was submitted by Brown and Roberts Engineers. Trustees reviewed and discussed the revised map showing the water line project in three phases. Rick Laurent stated he was asked to prioritize the mains we had to scale the project back. Laurent stated he started by the Nursing Home on Route 127 and made a big loop around town leaving the short streets to meet the loop. This would leave the major construction for the first phase. Jackson stated he was concerned about the money and the CD's. Hanner stated this may be cheaper on our end to have more phases. Jones

stated water rates could be raised to afford rebuilding infrastructure and it may come to a point where EPA could make us clean up the old infrastructure. **Motion by Jackson and second by Rufus to approve the revised map as presented by Brown and Roberts Engineers for the three phases. All in favor, motion carried.**

Fire Department Report: Trustee Jones reported the Fire Department received another grant the other day for a new \$50,000 compressor at 100% pay. There was a last call given at former Fire Chief Dennis Jagodzinski's funeral service.

Police Department Report: Chief Hall did everything according to tickets for a property on Seyborn Avenue and the owner didn't show up in Court. Attorney Granito stated we don't have to have a court order to clean up the property, only to demo it. An option would be to clean up the property and then put a lien on it for expenses. Hall worked on another property on Division Street owned by a mortgage company in Wisconsin. Vehicles need disposed of and it needs mowed. A couple of calls were made and a notice sent a couple of weeks ago. The village will mow the property and send a bill. If no payment is received a lien will be filed. Trustee Jones stated it would be \$250 per mowing and we need to figure out and keep track of the man hours. There is a property on Carrie Street and neighbors are complaining about snakes and asking the village to mow it again. Jackson stated he will mow with the brush hog.

Review and Approval of Village Bills – Treasurer Mullen reported there was nothing out of the ordinary. **Motion by Jackson and second by Hanner to pay the bills. All in favor, motion carried.**

Treasurer's Report Update and Approvals: – Tysha Mullen reported she thought CTI was going to pay the Bondurant Plumbing bill and Jones stated he was supposed to get with CTI regarding the invoice and Tysha will pay the bill. Jackson will get the receipt for the concrete saw and turn it in for payment. **Motion by Rufus and second by Jackson to approve the Treasurer's Report. All in favor, motion carried.**

Annual Appropriation and Levy Approval: The Village Board met before the regular meeting tonight and discussed the annual appropriation and levy for the Village. They reviewed financial reports and decided to wait to compare everything with the Audit results when Patton and Associates finishes it.

Village Attorney's Report Update and Approvals: – Attorney Granito reported she has been working on the animal control ordinance and will have something drafted next month. Granito present the ordinance for the sale of the property on Division Street and waive fees. **Motion by Rufus and second by Jones to approve Ordinance 606 Authorizing the Village of Taylor Springs to Purchase Real Estate Commonly Known as 102 Division St, Taylor Springs, IL. All in favor, motion carried.**

Replacement of Trustee Lisa Harrell. Attorney Granito stated Sally Homa was researching with the Attorney General's Office regarding the conflict of a Village Trustee and Township Trustee. The AG's Office replied with documentation that it is a conflict for someone to service in both jobs, so we still need to find a replacement. Rufus stated she asked Andrea Pretnar and hasn't received an answer yet. Saathoff stated he will talk with Linda Liebsher and Joanne Seward.

President's Report, Update and Approvals: – President Saathoff – no updates.

Village Clerk Report Update and Approvals: – Clerk Daniels reported Bill Brown called regarding the revised map to share with trustees regarding the three phase water line project.

NEW BUSINESS – Update/Approvals:

TRUSTEE REPORTS – Updates and Approvals:

- Jackson reported he and Elwin Saathoff attended a meeting at Hillsboro. They want to increase water rates. Jackson also reported he spoke with the Sheriff and Hillsboro Police Chief regarding police calls in town and charging Taylor Springs for radio dispatching and calls. Jackson stated they will come and assist on our police calls.

OLD BUSINESS – Update/Approvals: None

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: None

ADJOURN: Motion Jackson and second by Hammer. **TIME:** 7:35 PM

Until the Next Regular Meeting scheduled for Tuesday, September 15th, 2020 at 6:00 pm.

Village President: Elwin Saathoff

Village Clerk: Christine Daniels

**Village of Taylor Springs
Meeting Minutes
For Tuesday, September 15th, 2020 -- 6:00 PM**

The following are minutes of a regular meeting of the Taylor Springs Board held at 6:00 pm on Tuesday, September 15th, 2020 at the Village Hall. Due to the COVID-19 Pandemic the meeting was held by Conference Call. The meeting started at 6:00 pm.

The meeting was called to order and roll call was taken:

ROLL CALL: Present: Village President Elwin Saathoff. Trustees: Harry Jackson, Steve Hanner and Mike Gonzalez were at Village Hall. Patty Rufus called in.

Absent: Dustin Jones, Lisa Harrell (resigned)

Others Present: Doug Fenton - By phone: Attorney Alicia Granito and Treasurer Tysha Mullen.

Approval of the Minutes of the Board Meeting held on August 18th, 2020.

Motion by Jackson and second by Hanner to approve the Minutes of the Village Board Meeting held on August 18th, 2020. All in favor, Motion carried.

Guests: Chris Funk called into the meeting to discuss an ordinance violation he received from Police Chief Warren Hall regarding the junk and debris in his yard. Funk stated his mom owns the property and the power bill is in her name. Rufus stated there have been a lot of complaints about the chalk on the sidewalks. Funk said the court date is October 21st, 2020 at 10:00 am and Attorney Granito told Funk to call her regarding the issue.

CONSENT AGENDA:

Community Building Report Update and Approval: No report this month.

Public Works Department Report. Rick Laurent reported they are still working with locates for CTI who is installing the fiber in town. They will be working on the east side of town on Monday. Laurent also reported they are a little behind on mowing and will start back up tomorrow. There was a tough water main break last week and the roads have been oiled and chipped. Rick had to take a sample to Springfield for the water main break.

Fire Department Report: Fire Chief Doug Fenton was present to give his report and stated he submitted a bill for \$192 for dues to the Firefighters Association. They are one pager short and were told to get another one for \$498 which includes the battery. Fenton said they worked on the lean to and rebuilt it. Fenton will get vehicle titles from Elwin because they are planning to sell a couple of the Hummers. Fenton stated they received over \$1,000 in memorials for former fire Chief Dennis Jagodzinski and purchased a couple of saws with batteries. The Fire Department received a grant for about \$40,000 for new cascade equipment.

Police Department Report: None

Review and Approval of Village Bills – Treasurer Mullen reported there was nothing out of the ordinary. **Motion by Jackson and second by Gonzalez to pay the bills. All in favor, motion carried.**

Treasurer's Report Update and Approvals: – Tysha Mullen reported everything has been turned in to Patton and Associates for the audit. **Motion by Jackson and second by Hanner to approve the Treasurer's Report. All in favor, motion carried.**

Annual Appropriation and Levy Approval: Discussion took place on the Annual Appropriation and levy for the Village and decided to wait to compare everything with the Audit results when Patton and Associates finishes it.

Village Attorney's Report Update and Approvals: – Attorney Granito reported she has been working on the animal control ordinance and will have something drafted next month.

- Attorney Granito will draft a lease agreement for Jimmy Mustafa and give it to Elwin to take it to him. Rufus suggested doing the lease after he opens the restaurant.
- Granito stated that other municipalities are not setting Trick or Treating Hours this year. They are not prohibiting trick or treating, just not recognizing it. Village Trustees agree not to set trick or treating hours this year.
- Granito stated the Ordinance regarding the property on Division Street has been published and we have to wait 30 days so we can close on the property.

Replacement of Trustee Lisa Harrell. Elwin Saathoff stated he has talked with Linda Marsh and she has agreed to serve as a Trustee on the Village Board. **Motion by Jackson and second by Gonzalez to appoint Linda Marsh as a Trustee on the Village of Taylor Springs Board. All in favor, motion carried.**

President's Report, Update and Approvals: – President Saathoff asked if the Village Clean up Days would still take place the first weekend in October. After discussion, the trustees agreed to get dumpsters and advertise for the Fall Clean up days the first weekend in October. Saathoff asked for a status of the weather sirens and a sign permit for the big sign in Rt. 127 across from the Moonlight Y.

Village Clerk Report Update and Approvals: – Clerk Daniels reported she received packets from County Clerk Sandy Leitheiser for the Village Board Vacancies for the April 2021 Election. Clerk Daniels reported a local realtor has a client that called to inquire about the Village owned parcels on Hill Street next to Dustin Jones. Fire Chief Fenton stated Dustin Jones told him those parcels would be good for the Fire Department to put a structure there. The Trustees decided to table this issue until next month.

NEW BUSINESS – Update/Approvals: Discussion took place on the invoice for Dan Rogers for grant work performed. Treasurer Mullen replied that we have paid him in the past for grant writing services and this should be covered in the grant reimbursement. **Motion by Rufus and second by Hanner to pay the invoice in the amount of \$1,000 to Dan Rodger. All in favor, motion carried.** Tysha called Dustin and Doug is supposed to sign paperwork.

TRUSTEE REPORTS – Updates and Approvals:

- Jackson reported he spoke with the guy who will purchase the Brown Street lot for \$840. Attorney Granito said to keep in mind the Village will need to be reimbursed for document preparation so the total would be \$840 plus about \$400 to \$500 plus PTAX. We could give him two years to pay and there are a couple of options for payment. Granito will do some research and Jackson will invite him to the next meeting.
- Gonzalez thanked Elwin and Harry for their work at the Village Clean up weekend and thanks the Village employees for their work with oiling and chipping the streets.

OLD BUSINESS – Update/Approvals:

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: None

ADJOURN: Motion Gonzalez and second by Jackson. **TIME: 7:30 PM**

Until the Next Regular Meeting scheduled for Tuesday, October 20th, 2020 at 6:00 pm.

Village President: Elwin Saathoff

Village Clerk: Christine Daniels

**Village of Taylor Springs
Meeting Minutes
For Tuesday, October 20th, 2020 -- 6:00 PM**

The following are minutes of a regular meeting of the Taylor Springs Board held at 6:00 pm on Tuesday, October 20th, 2020 at the Village Hall. Due to the COVID-19 Pandemic the meeting was held by Conference Call. The meeting started at 6:00 pm.

Linda Marsh was sworn in as Village Trustee to replace Lisa Harrell.

The meeting was called to order and roll call was taken:

ROLL CALL: Present: Village President Elwin Saathoff. Trustees: Harry Jackson, Steve Hanner and Mike Gonzalez were at Village Hall. Patty Rufus and Linda Marsh called in.

Absent: Dustin Jones

Others Present: Doug Fenton - By phone: Attorney Alicia Granito, Rick Laurent, Warren Hall and Treasurer Tysha Mullen.

Approval of the Minutes of the Board Meeting held on September 15th, 2020.

Motion by Gonzalez and second by Hanner to approve the Minutes of the Village Board Meeting held on August 18th, 2020. All in favor, Motion carried.

Guests: Leo Hernandez addressed the board regarding his application he submitted for the Part Time Police Office position. Board members asked him questions and reviewed his qualifications. After Hernandez left a lot of discussion took place regarding the part time position that was posted months ago. There were a couple of others that are interested and a time limit should be set to apply. Chief Hall stated that he and Attorney Granito would review the applications and can conduct interviews.

CONSENT AGENDA:

Community Building Report Update and Approval: No report this month.

Public Works Department Report. Rick Laurent reported they are still working with locates for CTI who is installing the fiber in town. Laurent stated they worked on a culvert extension on Spring and Montgomery Streets and will do patching work on the east side of town. They will work on sidewalks and reported he reported on the construction going on at the Vet Clinic. Laurent thanked the board for hiring John Michaelis for part time summer and they kept him busy with all the work they had to do with CTI installing fiber. Laurent stated CTI should be in town for about three more weeks and this was a good time to have the extra help. Brenda Laurent stated a guy came and paid a water deposit for the Mustafa property. This guy is the owner of the Mexican restaurant in Hillsboro and if we lease the Squire Property it would have to be leased to him.

Fire Department Report: Fire Chief Doug Fenton was present to give his report and stated the Rescue squad had a fuel leak problem and it was repaired. Fenton inquired about the where to put the fire department bills and Tysha responded to put them in her in box and she will pay the ordinary bills. Anything out of the ordinary will get board approval. Chief Fenton gave an update on the response to the Field Fires that occurred on Saturday, October 17th where 300 fire fighters responded from nine counties. The winds were very strong and the fire spread quickly. Fenton thanked everyone that helped out and stated everyone did a great job. People brought water and food. Saathoff and Jackson stated they received positive reports on the Taylor Springs Fire Department and commended their good work. Jackson asked if the Fire Department needs a pressure washer and Fenton responded they do need one.

Police Department Report: Chief Hall stated it was business as usual and situations in town are being taken care of. Hall stated he would like to change the fee for side by side permits. Schram City currently is charging \$60 to its residents and out of town people pay \$75. Anyone from Taylor Springs that goes into Hillsboro has to also pay an out of town fee. Hillsboro charges \$40 to residents and the T.S. permit is \$125. Gonzalez suggested contacting Hillsboro and Schram City to see if we can get fees coordinated. Jackson suggested tabling the discussion until next month so we can get more information. **Motion by Rufus and second by Hanner to change the side by side permit fee to \$60 for residents and \$75 for people that live out of town effective January 1st, 2021. All in favor, motion carried.**

Review and Approval of Village Bills – Treasurer Mullen reported there were two bills to bring up. ICRMT is due by November 30th and the invoice for Patton to do the audit was \$8,200. **Motion by Rufus and second by Jackson to pay the invoices for ICRMT and Patton & Associates. All in favor, motion carried.** **Motion by Jackson and second by Gonzalez to approve all the other bills. All in favor, motion carried.**

Treasurer's Report Update and Approvals: – Tysha Mullen reported the audit is complete and she picked everything up yesterday. Tysha has the audit booklets to pass out. **Motion by Jackson second by Rufus to approve the Treasurer's Report. All in favor, motion carried.**

Ordinance #604 - Annual Tax Levy Ordinance Approval: Discussion took place on the Annual Appropriation and levy for the Village Attorney Granito stated that she didn't receive any comments so it is unchanged from last month. **Motion by Rufus and second by Hanner to approve Ordinance #604, the Annual Village of Taylor Springs Tax Levy Ordinance. All in favor, motion carried.**

Ordinance #605 – Annual Appropriation Ordinance Approval: Attorney Granito stated there were no changes from last month's draft. **Motion by Rufus and second by Jackson to approve Ordinance #605, the Annual Village of Taylor Springs Appropriation Ordinance. All in favor, motion carried.**

Village Attorney's Report Update and Approvals: – Attorney Granito suggested getting a smart TV and web cam and hardwiring it in Village Hall in order to better conduct Zoom meetings. With all the COVID guidelines it makes it difficult to have meetings in Village hall because the space is small. With phone conferences it is difficult to see who is on the phone.

- Attorney Granito suggested tabling the animal control ordinance to see what Hillsboro and Litchfield are doing with their law suit
- Granito stated she changed the Squire Property Lease and then learned that Mustafa may sublease his property. Granito suggests using caution and checking things further before signing a lease.
- Granito stated the Ordinance regarding the property on Division Street has been published and we had to wait 30 days so we can close on the property. Granito will have paperwork on the Primo property ready for the next meeting.
- Discussion took place on the deed and sale of the Brown Avenue Property to the neighbor. Jackson reported he talked with him and he needs a full price. Granito stated it would be \$1,440 as it costs more for the Contract for Deed paperwork. Otherwise it would be about \$1,000.

President's Report, Update and Approvals: – President Saathoff reported the scrap material from the village clean up days brought in \$144 and we received a \$50 donation. Saathoff proposed putting the money toward new picnic tables. He also stated he will be donating the rest of his Mayor pay towards this and Granito sees no issues. Saathoff will handle getting the picnic tables and Gonzalez will help.

Village Clerk Report Update and Approvals: – Clerk Daniels reported she received packets from County Clerk Sandy Leitheiser for the Village Board Vacancies for the April 2021 Election. Daniels also reported she entered the Village information into the DCEO portal for the Cures grant and will have to get costs incurred from Treasurer Mullen. First Responder salaries can be included on the grant from March to June.

NEW BUSINESS – Update/Approvals:

- Village owned parcel on Hill Street – The Hill Street property located by Dustin Jones should be put up for sealed bid with a right to accept or reject. **Motion by Jackson and second by Gonzalez to put the Hill Street Property up for a minimum bid of \$1,500.** All in favor, motion carried. Discussion took place on having the three highest bidders be able to bid higher if they attend the bid opening. Granito will prepare an Ordinance to sell the property for next month.
- Quote for New Furnace and Air Conditioner at Village Hall Approval: he received a bid from Bergie Heating and Air Conditioning in the amount of \$4,290 to install a new air conditioner and furnace at Village Hall. **Motion by Jackson and second by Rufus to approve the bid from Bergie Heating and Air for a new furnace and air conditioner at Village Hall in the amount of \$4,290.** All in favor, motion carried. Treasurer Mullen stated we have the money to pay for it.

TRUSTEE REPORTS – Updates and Approvals:

- Jackson asked about phone service and internet at the Fire Department and if it was a bigger place to conduct the Village Meetings. Fire Chief Fenton responded the meeting area is larger than Village hall.
- Gonzalez thanked Willie Cobetto for cleaning Main Street.
- Rufus asked how much time to keep part time summer help Michaelis working and discussion was until the end of November when CTI is done. Jackson stated maybe there could be temporary work for vacation coverages.

OLD BUSINESS – Update/Approvals:

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: None

ADJOURN: Motion Jackson and second by Hanner. **TIME: 7:45 PM**

Until the Next Regular Meeting scheduled for Tuesday, November 17th, 2020 at 6:00 pm.

Village President: Elwin Saathoff

Village Clerk: Christine Daniels

**Village of Taylor Springs
Meeting Minutes
For Tuesday, November 17th, 2020 -- 6:00 PM**

The following are minutes of a regular meeting of the Taylor Springs Board held at 6:00 pm on Tuesday, November 17th, 2020 at the Village Hall. Due to the COVID-19 Pandemic the meeting was held by Conference Call. The meeting started at 6:00 pm.

The meeting was called to order and roll call was taken:

ROLL CALL: Present: Village President Elwin Saathoff. Trustees: Harry Jackson, Linda Marsh and Mike Gonzalez were at Village Hall, Patty Rufus and Steve Hanner called in.

Absent: Dustin Jones

Others Present: Doug Fenton, Warren Hall - By phone: Attorney Alicia Granito, Rick and Brenda Laurent, Jim Brown and Treasurer Tysha Mullen.

Approval of the Minutes of the Board Meeting held on October 20th, 2020.

Motion by Jackson and second by Gonzalez to approve the Minutes of the Village Board Meeting held on October 20th, 2020. All in favor, Motion carried.

Guests: None

CONSENT AGENDA:

Community Building Report Update and Approval: No report this month.

Public Works Department Report. Engineer Jim Brown called in to give an update on the Water Line Project. Brown reported Phase I of the water line project will be about \$800,000 and the letting will take place by March 1st, 2021. Advertising will take place next month so that contractors will have about 60 days to submit their bid. Brown stated the board needs to approve paying for a couple of permits in order to go under the two rail road crossings. Brown stated these permits are good for one year and we can get an extension if needed. Jackson asked if we could use any previous rail road crossing permits and Brown replied that he hasn't seen anything and these documents aren't required to be filed at the courthouse. Rick Laurent reported the old lines under the rail road crossings were installed in the 1950's. Brown stated the funding is lined up for Spring construction. Laurent reported that CTI had to get permits to go under the rail road as well. **Motion by Rufus and second by Hanner to approve issuing two checks in the amount of \$550 from the Water & Sewer fund and made out to Union Pacific Rail Road for two crossing permits. All in favor, motion carried.** Brown stated we have a letter of consent from ILEPA and everything is in place if we get good bids. The project start time will be up to the contractor depending on the number of crews they have. The size of pipe was then discussed. Laurent stated SDR21 is currently used for all water line repairs. Jim Brown stated it will be about \$2 per foot difference in cost by not going with the SDR26 which he says is used with no problems in other projects. There is about 10,000 feet of pipe in this project so it will cost about \$24,000 extra and Brown doesn't know if EPA will go for the change. Laurent suggested starting the project by the Nursing Home and stated the he and Kane talked about isolating a small area to install valves in various places to shut of a street if needed. Rufus stated that putting in more valves was approved before. Brown stated there are 25 valves wrote in the specs for this project. Laurent wants a valve on Hamilton going south off of East Street. Laurent said we cut and cap existing water main and at the very end of the project have two lines working in parallel. After a good test, cut the old line and get rid of it. Laurent will get comments to Jim Brown as soon as possible. Brown stated the project will be advertised in the legal section of the Journal News that will the newspaper Certification will be sent to ILEPA. Brown stated that a new valve book and new map with improvements will be included in the "As Built Drawings". Brown stated the bids will

be reviewed in February 2021 and will be to be submitted to Springfield in 45 days. The project would start in May. Laurent will have to locate all the mains. Laurent stated we can get new maps from CTI.

Laurent reported CTI has finished installing the fiber and water leaks were repaired yesterday and today. Laurent stated they were also working on getting things ready for winter. Laurent will have to get a couple of hundred LED bulbs to get the old Christmas decorations hung on Main Street. Brenda Laurent reported there were two disconnects last month with no payment. No one is living in either location. Brenda reported she is having problems with her eyes and will have to take leave until the eye doctor gives the OK to go back to work. Brenda reported Rick emptied the water collection box and put it in the safe and shared a concern that the cash was in the box for a week. Carli Hanner will help out with the water deposits and billing while Brenda is off. Brenda stated she can verbally help out but can't put stress on her eyes. Carli was sick and under quarantine until the 19th. Tysha stated she can also help out and is willing to get together with Carli and Brenda to get things processed.

Fire Department Report: Fire Chief Doug Fenton reported they did the repainting of back up lines and installed new rubber approaches for the doors. The new cascade system purchased from the grant showed up on the third and will be put in a permanent location. Russ Jones wired it today and no one can start it. Brian Redman called Mr. Jenkins to finish the set up so training can take place. Fenton reported he needs two pagers and they have no spares. They are \$450 each and there are no radios in the Brush Truck. Fenton had to use portables and they didn't work well. Kenwood Truck radio costs \$400 and the total for everything would be \$1,622.57. **Motion by Gonzalez and second by Rufus to approve the purchase of two pagers, a truck radio and installation for \$1,622.57 from GTSI (Global Tech System). All in favor, motion carried.** Fenton stated they need property for Conex boxes for training. The Fire Department has money for Hill Street or Lagoon property. Fenton stated they are looking into Conex boxes that other fire departments use. The prices range from \$50,000 for one all dressed up or a regular box for \$2,000 each. Fenton stated he participated in a Nokomis Fireman's funeral today at the request by Darin Beckman. Fenton thanked the board for what they do. Fenton stated the annual testing will be performed on the pumpers on Monday and hydro testing is to be scheduled every five years. They send out half the tanks and then send out the other half of the tanks. It is \$30 per tank so it will be about \$800 to get the hydros done on 26 tanks. Fenton will check the expiration dates to see if we can wait until the beginning of the year. Fenton reported Russ Jones was there to wire the sirens on the three phase system. It runs to the building and then splits in two different directions. Jones said it works but it is not supposed to be on that wall. The cost to change would be about \$2,000 and it doesn't have to be done right now. The main shut off needs replaced. Fenton stated he will ask about the two sirens we received from Fairview Heights.

Police Department Report: Chief Hall stated he was working on complaints from people in town. Hall stated he can only turn to Attorney Granito who has been prosecuting everything he sends her. Hall stated he spoke with Trustee Hanners and he strongly recommends listing the property on Hill Street and that it is worth about \$7,000. Discussion took place on a quote from Carter Lentz for \$2,500 to demolish the trailer on Division Street and how the Village would proceed to sell the property. Utilities will be removed. Attorney Granito will research the process so the Village would be able to sell the trailer. **Motion by Rufus and second by Hanner to approve the quote from Carter Lentz in the amount of \$2,500 to clean up the trailer and out buildings on Division Street and dispose of the debris in dumpsters. All in favor, motion carried.** Carter Lentz will provide a certificate of Liability.

Review and Approval of Village Bills – Treasurer Mullen reported there wasn't anything out of the ordinary for Village bills this month. **Motion by Jackson and second by Gonzalez to approve all the other bills. All in favor, motion carried.**

Treasurer's Report Update and Approvals: – No report this month.

Village Attorney's Report Update and Approvals: – Attorney Granito

- Attorney Granito suggested tabling the animal control ordinance to see what Hillsboro and Litchfield are doing with their law suit
- Granito stated an Ordinance would need to be drafted to sell the following properties: Hill Street, Brown Street and the Squire Property. Granito stated she will call the neighbor to get the info regarding the situation on the Brown Street property. **Motion by Gonzalez and second by Hanner to have Attorney Granito draw up ordinances for the Hill Street, Division Street, Brown Street, and Squire Properties. All in favor, motion carried.**
- Granito stated the Secretary of State Office is closed and she will follow up on the title transfer when they re-open.

President's Report, Update and Approvals: -- President Saathoff asked if we are going to get rid of the tractor and we will wait until next month when more information is gathered about the tractor.

Village Clerk Report Update and Approvals: – Clerk Daniels reported she still has petitions available for anyone that wants to run for the Mayor or Trustee positions. Daniels is also working on getting figures to submit to the DCEO grant to reimburse the Village their State allotted amount of \$28,465 for COVID expenses.

NEW BUSINESS – Update/Approvals:

TRUSTEE REPORTS – Updates and Approvals:

- Rufus asked about Christmas bonuses for the Village employees. Discussion took place on paying the same amount as last year which would be \$100 for Full time employees and \$50 for part time employees. **Motion by Rufus and second by Gonzalez to pay the full time village employees a \$100 Christmas bonus and \$50 to part time employees. All in favor, motion carried.**
- Dustin Jones Trustee position: Rufus stated Jones' trustee position doesn't have to be filled this close to the election. Jones hasn't resigned yet and maybe he will be here next meeting to address the issue.

OLD BUSINESS – Update/Approvals:

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: None

ADJOURN: Motion Rufus and second by Jackson. **TIME: 8:33 PM**

Until the Next Regular Meeting scheduled for Tuesday, December 15th, 2020 at 6:00 pm.

Village President: Elwin Saathoff

Village Clerk: Christine Daniels

**Village of Taylor Springs
Meeting Minutes
For Tuesday, December 15th, 2020 -- 6:00 PM**

The following are minutes of a regular meeting of the Taylor Springs Board held at 6:00 pm on Tuesday, December 15th, 2020 at the Village Hall. Due to the COVID-19 Pandemic the meeting was also available for a Zoom Conference Call. The meeting started at 6:00 pm.

The meeting was called to order and roll call was taken:

ROLL CALL: Present: Village President Elwin Saathoff. Trustees: Harry Jackson, Steve Hanner, Linda Marsh and Mike Gonzalez were at Village Hall. Patty Rufus called in.

Absent: Dustin Jones

Others Present: Doug Fenton and Warren Hall - By phone: Attorney Alicia Granito

Approval of the Minutes of the Board Meeting held on November 17th, 2020.

Motion by Jackson and second by Gonzalez to approve the Minutes of the Village Board Meeting held on November 17th, 2020. All in favor, Motion carried.

Guests: None

CONSENT AGENDA:

Community Building Report Update and Approval: No report this month.

Public Works Department Report. No report. Rick and Brenda Laurent were absent.

Fire Department Report: Fire Chief Doug Fenton reported they are having problems with their fax machine and can't get 911 call outs. There are 26 SCBA Bottles due for hydro testing and new seals at \$30 each. Fenton stated these tests are required every five years. Fenton reported they responded to a mutual aid call in Panama and they hit a bump which caused the fire hose to get damaged. It is \$80 per section and \$450 for the nozzle. Fenton stated they need fittings and tools. The pump testing on the fire engine is done yearly at a cost of \$410.

Police Department Report: Chief Hall stated there is an old trailer that was purchased and rented out resulting in the new owner getting cited for an ordinance violation of illegal rental of a mobile home and the renter will receive a ticket for theft of utility services.

Review and Approval of Village Bills – Motion by Jackson second by Hanner to pay the bills. All in favor, motion carried.

Treasurer's Report Update and Approvals: – No Report this month.

Village Attorney's Report Update and Approvals: – Attorney Granito Attorney Granito suggested tabling the animal control ordinance because she is monitoring pending litigation and will advise.

- Attorney Granito stated the Ordinance regarding the property on Division Street has been published and we had to wait 30 days so we can close on the property. Granito will have paperwork on the Primo property ready for the next meeting.
- Attorney Granito reported that next month we will need to amend Ordinance #567 Establishing Rules and Regulations for the Permit and Operation of Non-Highway Vehicles Within the Village of Taylor Springs, IL.

- Sale of Surplus Real Estate Property – Attorney Granito stated there are a couple of options to sell the Surplus Real Estate Properties on Hill Street, Brown Street, Division Street and the Squire Property. Option one would be by Resolution to put up with a Realtor and this would be the quickest way to get this done and we would pay a 6% commission. We would need a Certified Appraiser and this would be more costly, approved by a two thirds vote and get 80% of the appraised value. It would be a conflict for Brandi Lentz to do the appraisal and the sale. It could be put in the agreement that the buyer would pay the appraisal costs. Option two would be by Ordinance to conduct sealed bids and run in the newspaper three times. Once you have a buyer, then you would do another ordinance. Attorney Granito is checking to see if we can require a building put up for tax revenue and we have to give reasons for not taking the highest bid. After discussion the Board would like to get the Squire Property appraised and put up for sale with a Realtor. Attorney Granito will check with Racheal Reinecker to appraise the property. The Board decided to put the Hill Street, Brown Street and Division Street properties up for sale by sealed bids and discussed letting the top three bidders offer/bid more at the bid opening.
- Attorney Granito reported she will send a new letter regarding the Gena Jewsbury property as the estate needs to be worked out. COVID restrictions regarding evictions are still in place and signs could be placed for no trespassing.

President's Report, Update and Approvals: – President Saathoff had nothing new to report.

Village Clerk Report Update and Approvals: – Clerk Daniels reported she will be at Village Hall on the 16th, 19th and 21st of December from 5:00 pm to 6:00 pm to collect signed petitions from candidates for the April 6th, 2021 election.

NEW BUSINESS – Update/Approvals:

TRUSTEE REPORTS – Updates and Approvals:

- Jones' Trustee position: There has not been a resignation and Saathoff stated if we have someone to serve then we should replace him. Jones said he would help out if needed.
- Gonzalez suggested extending the Liquor License for the businesses that had to shut down during the COVID Pandemic. **Motion by Gonzalez and second by Jackson to extend the Liquor Licenses to the businesses for the number of days they had to be closed due to the COVID 19 State Mandated Guidelines. All in favor, motion carried.**

OLD BUSINESS – Update/Approvals:

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: None

ADJOURN: Motion Jackson and second by Gonzalez. **TIME: 7:25 PM**

Until the Next Regular Meeting scheduled for Tuesday, January 19th, 2020 at 6:00 pm.

Village President: Elwin Saathoff

Village Clerk: Christine Daniels